

2016 Job Posting for English Language Teacher Lecturer Position at Hirosaki University

- 1) **Title:** Full-time Lecturer
- 2) **Institution:** Hirosaki University
- 3) **Institution URL:** <http://www.hirosaki-u.ac.jp>
- 4) **Department:** Center for Liberal Arts Development & Practices; Institute for the Promotion of Higher Education
- 5) **Institution type:** National university
- 6) **Public advertisement URL:** <http://www.hirosaki-u.ac.jp/14650.html>
- 7) **Content of job information:**

[Outline of responsibilities]

- 1) Teaching general English courses in the Center for Liberal Arts Development & Practices. These are required courses for 1st year students and cover the four skills (Listening, Reading, Writing, and Speaking). Teaching English language classes that focus on English for Academic Purposes to 2nd and 3rd year students.
- 2) Analyzing, designing and developing English language classes in the liberal arts curriculum in order to improve overall language education at the university. This may include developing objective methods to evaluate students' abilities, analyzing the results of TOEIC and TOEFL tests and proposing improved methods for teaching English at the university.
- 3) Preparing and teaching special seminars in the English Lounge and playing an active role with the group of teachers that manage the English Lounge.
- 4) Taking part in administrative work and institutional projects as a teacher in the Center for Liberal Arts Development & Practices.

[Number of positions]

1

[Starting date]

2017/3/01

- 8) **Research field:** 1) **Area:** Humanities; **Discipline:** Linguistics (English)
- 9) **Job Type:** 1 full-time position at the lecturer level
- 10) **Employment status:** Full-time (Nontenured) – 7-year contract for lecturers. The contract may be extended based on performance and evaluation at the end of the initial 7-year contract.

11) **Work location:** Tohoku district – Aomori

12) **Qualifications:**

1) Native speaker of English or person who has equivalent ability in English. Native English speaker applicants should have sufficient Japanese language proficiency to handle everyday administrative purposes.

2) MA or higher academic degree in Applied Linguistics (TESOL), English Education, or related field.

3) Experience teaching and developing English education at Japanese institutions.

4) A professional interest and patience in teaching English as a foreign language to Japanese university students.

13) **Treatment:** Salary and other remuneration are handled in accordance with Hirosaki University Regulations.

(<http://www.hirosaki-u.ac.jp/reiki/act/print/print110000027.htm>)

14) **Application period:** Deadline: October 31, 2016 (Applications must arrive by 17:00)

15) **Application/selection/notification of result/contact details:**

[Application Materials]

1) CV (in English) with a recent photo (5×5cm, taken within six months). Include E-mail address or website, if any, with present address.

2) List of research and teaching achievements (papers, books, and monographs, including MA or PhD theses).

3) Three recent major publications (Off-prints or copies are acceptable. In the list of publications, please indicate these with a circle.) Include a short abstract (roughly 100 words) for each of these three publications.

4) Essay (in English) describing your past research and your future aspirations for research and education (roughly 500 words).

5) Applicants who have business experience should prepare relevant documents and attach them to the CV.

6) Proof of the highest degree achieved (Copy of diploma is acceptable)

7) A list and description of academic organization memberships and regional activities

8) Contact details of two referees (Include the referee's affiliation, position, address, phone, fax number, e-mail address, and relationship to the applicant)

[Selection process]

1) Preliminary selection based on application documents.

Interview: Short-listed candidates will be asked to come to Hirosaki University for an interview and presentation on their proposals to develop the English abilities of Japanese university students. All travel expenses for the interview will be borne by the candidates.

2) All the application materials will only be used for the present recruitment in accordance with our Privacy Protection Policy and will be discarded once the selection process has been completed.

3) In principle, application materials will not be returned. However, if the applicant wants the materials returned, please notify us in the application.

[Other]

Hirosaki University actively promotes a gender-equal workplace. For more information please refer to the Office for Promotion of Gender Equality homepage, (written in Japanese) (<http://www.equ.hirosaki-u.ac.jp/equality/>).

Resume and academic achievement form can be downloaded at the following (<http://jrecin.jst.go.jp/seek/SeekTop>).

[Contact details]

Applications should be sent by a registered mail with the following to be written in red on the outside of the envelope: "Application for English Teacher Position at The Center for Liberal Arts Development & Practices: Institute for the Promotion of Higher Education."

Applications should be sent to:

Director of the Center for Liberal Arts Development & Practices

Institute for the Promotion of Higher Education

Hirosaki University

1 Bunkyo-cho, Hirosaki City, Aomori, 036-8560

TEL: +81-172-39-3104

FAX: +81-172-34-6974

E-mail: jm3104@hirosaki-u.ac.jp

Student Academic Affairs Department

Hirosaki University