Hirosaki University Initial Setup Procedure

Step 1

Access the initial registration site.

Hirosaki University
ANPIC Initial registration site

https://anpic-hirosaki-u.jecc.jp/hirosaki-u/regist
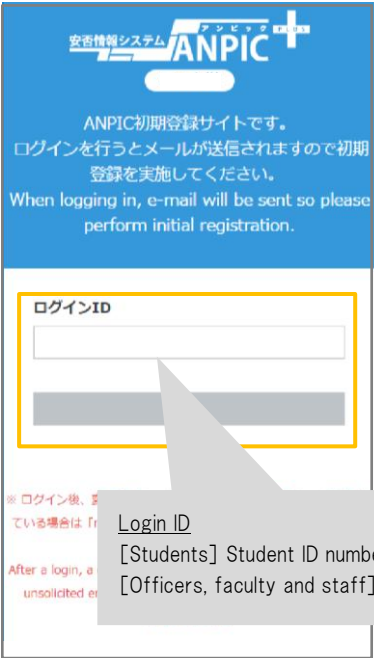
*You will not be able to access the above site
from feature phones and smart phones that do not support SSL encryption.
Please access it through a computer or smart phone that supports SSL.
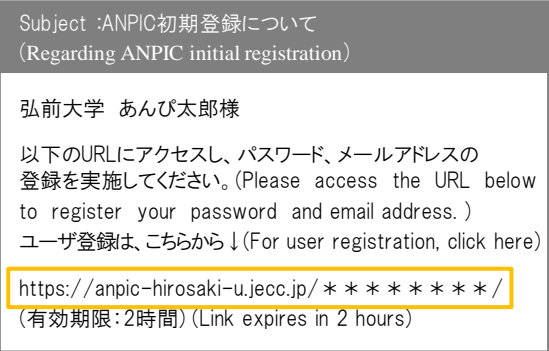
Step 2

Enter your login ID and click "次へ[next]".

Login ID
[Students] Student ID number
[Officers, faculty and staff] Staff ID number

Step 3

An "initial registration email" will be sent to the email address you registered to ANPIC.Click the URL within the email.

Subject :ANPIC初期登録について
（Regarding ANPIC initial registration）

弘前大学　あんぴ太郎様

以下のURLにアクセスし、パスワード、メールアドレスの
登録を実施してください。（Please access the URL below to register your password and email address. ）
ユーザ登録は、こちらから↓（For user registration, click here）

https://anpic-hirosaki-u.jecc.jp/＊＊＊＊＊＊＊＊/
（有効期限：2時間）（Link expires in 2 hours）

*The initial registration email is only valid for two hours.
Once this period has passed, start over from step one.
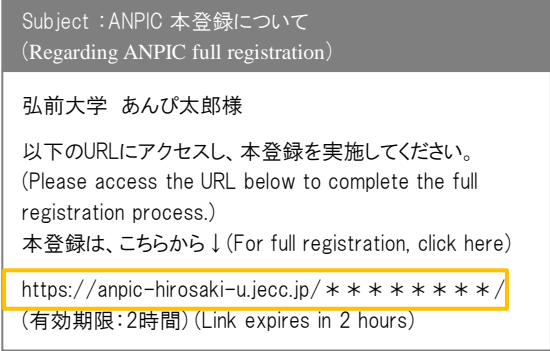
Step 4

Enter your password according to the contents of the personal information registration Screen and click "登録する[registration]"

If needed,
register additional
email addresses in
"メールアドレス[email address]"
2 or 3.

Step 5

A "final registration email" will be sent from ANPIC.
Click the URL in the email.

Subject :ANPIC 本登録について
（Regarding ANPIC full registration）

弘前大学　あんぴ太郎様

以下のURLにアクセスし、本登録を実施してください。
（Please access the URL below to complete the full registration process.）
本登録は、こちらから↓（For full registration, click here）

https://anpic-hirosaki-u.jecc.jp/＊＊＊＊＊＊＊＊/
（有効期限：2時間）（Link expires in 2 hours）

*The final registration email is only valid for two hours.
Once this period has passed, start over from step one.

Step 6

When the registration completion screen is displayed,
initial registration has been completed.
Move to the login menu and bookmark the page.

Once you have completed the initial setup process, please go to the login screen on the website or log in via the app whenever you wish to use ANPIC.

★Please store the password you registered safely.

安否情報システム ANPIC

ANPIC Simple Operation Guide : Smartphone Dec.2021

Hiroaki University ANPIC site

https://anpic-hirosaki-u.jecc.jp/hirosaki-u

Login ID :[Students] student ID number
[Officers, faculty and staff] staff ID number
Password : Password registered at the initial setup site

How to Regist or change e-mail address or password

Login

Access to the ANPIC site.
Enter the login ID and password which have been set for you and press the "ログイン[login]" button to login.
※When you access the ANPIC site, use the URL given by the administrator or QR-code.
※ Be careful of typing mistakes.

How to display the menu

Since, by default, the menu is hidden on smartphones and tablets, you need to click on the menu button on the upper left in order to display the menu and access your desired page.

Registering or changing e-mail address or password

Please access the account setting screen from "アカウント設定[Account settings]" in the menu and register or change your desired field with the "編集する[Edit]" button for 【メール[Mail]】 and 【ログインパスワード[Login password]】.
After registering your e-mail address, please check whether the address change confirmation e-mail has arrived.
*If you do not receive the address change confirmation e-mail, please check your e-mail reception settings and, after changing the e-mail settings, try to send a "テストメール[test e-mail]" to confirm you are able to properly receive messages from【no-reply@jecc.jp】.
*Please be careful when entering your e-mail address.

Edit basic information

To change the name, organization information, or login ID, please contact the administrator.

Setup Procedure

Smartphone user can use app and receive notification via LINE
※Even if you receive notification on LINE, you still need to install ANPIC app.
Set according to the following procedure.

1. Install the app

On the App Store/Play Store/Google Play, search for "anpic" and install the app.
※If the application is not displayed in the search results by the above steps, please Tap the following icon from the bottom of ANPIC's HP (https://www.anpic.jp) "無料アプリのダウンロードはこちら! [Download the free app here!]" And transition to the download screen .

iOS devices — Download on the App Store
Android devices — ANDROID APP ON Google play

2. Launch the app and login

1. Tap the icon of the installed app to launch the app.
2. After launching the app, if a message asking to enable push notifications is displayed, Tap "OK"or"許可[permition]" to enable push notifications.
3. Either:
   a. Input your ANPIC site URL directly.
   b. Tap the 🔲 icon and read the QR code with your camera.
   * If a message asking you to confirm permission to use the camera is displayed, tap [OK], etc. to accept.
   * The QR code can also be displayed using "QRコード[QR code]" at the bottom of the login screen.
4. Input your personal Login ID and password and Tap the " ログイン[Login]" button to log in.
* If you have forgotten your password, please ask the manager to provide you with a new password.

★If you log out, the next time you launch the app, you will have to input the URL, Login ID, and password again.
★If you change your device, please re-register your URL, Login ID and password

3. Configure notification options
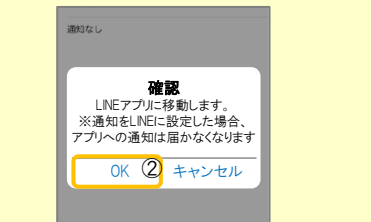
To receive notifications via LINE

* If you receive notifications via LINE, you will not receive notifications from the app

★ The LINE app must already be installed.

1. When the LINE notification settings screen appears, Tap "設定する [Configure]"
2. When the confirmation message appears, Tap "OK"
3. When the authentication screen appears, Tap "同意する[I Agree] "or "許可[permition]".
【For iOS devices, the following steps may be required.】
(4) "このアプリを開きますか? [Do you want to open this app?]" is displayed, tap the "確認[Confirm]" button.
(5) "ANPICで開きますか?[Do you want to open with "ANPIC"?]" is displayed, tap "開く[Open]".

6. When the Add Friends screen appears, Tap "追加[Add]"
7. Check the LINE chat screen for the above notification.
8. To finish setup, open the ANPIC app and confirm that "LINE" is checked in the "通知[Notifications]" screen within "設定[Settings]"

To receive notifications via the app

* If you receive notifications via the app, you will not receive notifications from LINE

1. When the LINE notification settings screen appears, Tap "設定しない[Don't Configure]"
2. When a message about your configuration method appears, select "OK."

安否確認システム ANPIC

4. Access the website and send a test message

1. Open the Safety Report screen and Tap the ⌂ icon to go to the website.
2. From the menu, Tap "アカウント設定[Account Settings]" to open the "Account Settings" screen.

If configured with LINE

If configured with the app

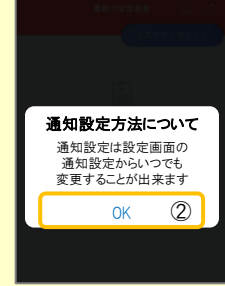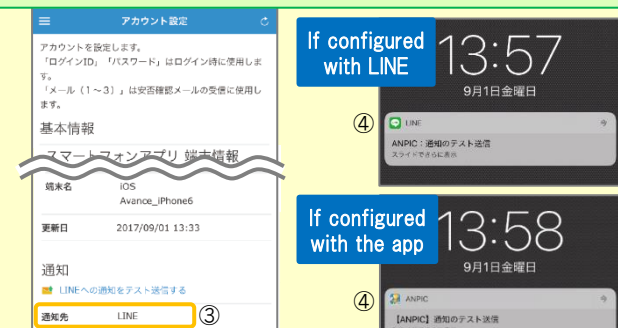3. Underneath "スマートフォンアプリ端末情報[Smartphone app device information]",Tap "LINE通知をテスト送信する[Send a LINE notification test message]" or "プッシュ通知をテスト送信する[Send a push notification test message]"
4. If you receive the push notification in LINE or ANPIC, setup is complete
If you do not receive the notification, please see "If notifications are not delivered to LINE or ANPIC app and the other notes" at the bottom of this sheet.

★ If changing notification settings after initial setup (LINE/アプリ[app]/通知なし[disabled]), please change via the ANPIC options screen.

★ If receiving notifications via LINE, please be sure not to delete the ANPIC app.

If notifications are not delivered to LINE or ANPIC app and the other notes

If notifications are not delivered, please check the following points. (＊ The names of the screens may vary according to your smartphone.)

If receiving notifications via LINE
1. Unblock the ANPIC account.
2. Update LINE to the latest version.

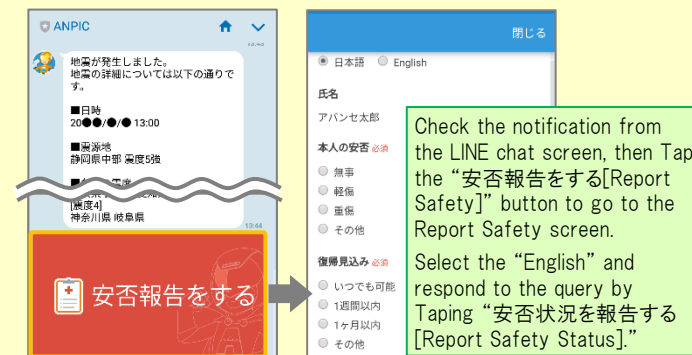### If receiving notifications via the app
1. Turn on push notifications in your smartphone device settings
   Settings → Notifications → ANPIC
   Settings → Apps → Manage apps → ANPIC
   Settings → Sound and notifications → Manage notifications
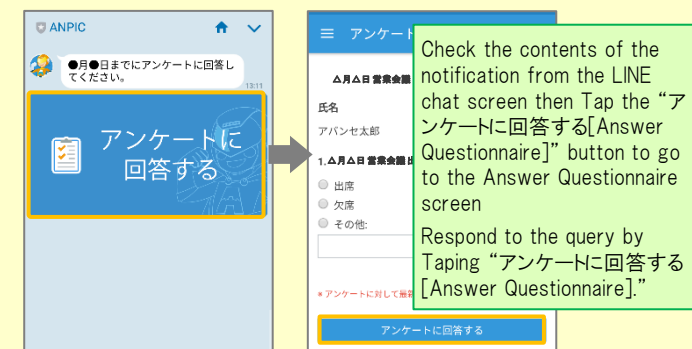2. Update app to the latest version.

Be careful in the future
・Do not delete app even if LINE is set.
・Do not log out of app regardless of settings.

In both cases
1. Check the "Account Settings" screen on the website. If your device information is not displayed, log out of the ANPIC app and log back in.
2. Check your OS version.
   Update your device for the supporting OS.
3. Verify that you do not have multiple communications devices connected to a single Wi-Fi connection.
4. Disable battery saver/low-power mode (Android only)
5. Disable Wi-Fi optimization(Android only)
6. Check the settings of any antivirus/task killer type apps. (Android only)

・Log in to app again after changing your smartphone.
・Keep updated the latest version of LINE and app.

How to respond via LINE

Report safety situation

Check the notification from the LINE chat screen, then Tap the "安否報告をする[Report Safety]" button to go to the Report Safety screen.

Select the "English" and respond to the query by Taping "安否状況を報告する[Report Safety Status]."

Answer the questionnaire

Check the contents of the notification from the LINE chat screen then Tap the "アンケートに回答する[Answer Questionnaire]" button to go to the Answer Questionnaire screen

Respond to the query by Taping "アンケートに回答する[Answer Questionnaire]."

How to use the ANPIC app

Open the menu

【 iOS 】
The menu is displayed at the bottom of the screen.

【 Android 】
Tap the menu icon in the top left of the screen to display the menu.

【 menu】

Report safety situation
Report your safety situation by A or B

A
B

Display using the "安否状況を報告する[Report Safety Status]" button.

Display from the URL in s safety confiemation email.

Answer the questionnaire
Answer the Questionnaire by A or B.

A
B

Display from the questionnaire screen.

Display from the URL in a questionnaireemail.
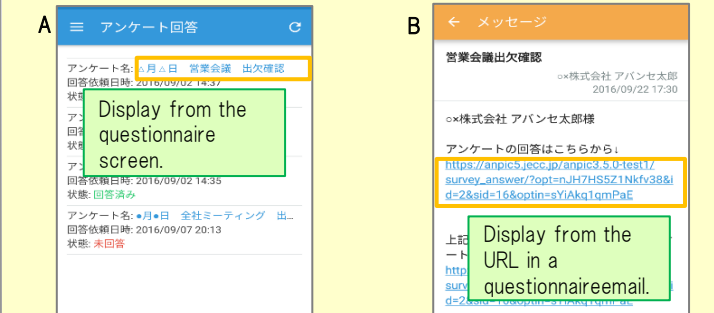
Changing where you receive notifications

From the menu, Tap "設定[Settings]" to open the Settings screen.
Select "通知[Notifications]" to open the Notifications screen.
Select from LINE/アプリ[app]/通知なし[don't notify me.]

安否確認システム ANPIC

ANPIC Simple Operation Guide: Web

Hirosaki University ANPIC site

https://anpic-hiroaki-u.jecc.jp/hirosaki-u

Login ID : [Students] student ID number
　　　　　[Officers, faculty and staff] staff ID number
Password : Password registered at the initial setup site

Login

Enter the login ID and password which have been set for you and press the "ログイン[login]" button to login.

How to display the menu

Since, by default, the menu is hidden on smartphones and tablets, you need to click on the menu button on the upper left in order to display the menu and access your desired page.

Registering or changing e-mail address or password

Please access the account setting screen from "アカウント設定[Account settings]" in the menu and register or change your desired field with the "編集する[Edit]" button for【メール[Mail]】and 【ログインパスワード[Login password]】.
　After registering your e-mail address, please check whether the address change confirmation e-mail has arrived.
　*If you do not receive the address change confirmation e-mail, please check your e-mail reception settings and, after changing the e-mail settings, try to send a "テストメール[test e-mail]" to confirm you are able to properly receive messages from【no-reply@jecc.jp】.
　*Please be careful when entering your e-mail address.

Edit basic information

To change the name, organization information, or login ID, please contact the administrator.

Report safety situation

When reporting from e-mail

Subject：安否状況をお知らせください
(Please report your safety situation)

○×株式会社　アバンセ花子様

地震が発生しました。(An earthquake has occurred.) 以下のURLをクリックして、安否状況を報告してください。(Please visit the following URL and report your safety situation.)

https://anpic＊.jecc.jp/＊＊＊＊＊＊＊＊ /

●上記URLにアクセスできない場合は こちらから↓(If you are unable to access the above URL, please report your safety situation here.)

http://anpic＊.jecc.jp/＊＊＊＊＊＊＊＊ /

Access the safety report screen from the URL of the safety confirmation e-mail.
*If you cannot access the above URL, please use the URL below.

When reporting from the website

Access the safety report screen from the "安否報告[Safety Report]" button on the menu.

On the safety report screen:
· Question 1 (required)
· Question 2 (Required)
· Comment (optional)
　Select or input the above and click on the "安否状況を報告する [report safety situation]" button to complete the report.

安否を検索する

From the "安否検索[Safety Search]" button on the menu, access the Safety Search screen, enter at least two letters of the name or full name of the person whose safety information you want to search for, and then click on the "検索する[search]" button.

Answer the questionnaire

Please access the questionnaire answer screen from the URL in the email which has been sent to you and answer the questions.

Feature phone version

To register or change your e-mail address and/or password, please do so from a computer or tablet by following the "web version" guide on the left.
*You can also make safety reports from feature phones.

Report safety situation

Subject：安否状況をお知らせください
(Please report your safety situation)

○×株式会社　アバンセ花子様

地震が発生しました。(An earthquake has occurred.) 以下のURLをクリックして、安否状況を報告してください。(Please visit the following URL and report your safety situation.)

https://anpic＊.jecc.jp/＊＊＊＊＊＊＊ /

●上記URLにアクセスできない場合は こちらから↓(If you are unable to access the above URL, please report your safety situation here.)

http://anpic＊.jecc.jp/＊＊＊＊＊＊＊＊ /

地震の詳細については以下の通りです。

Access the safety report screen from the URL of the safety confirmation e-mail.

*If you cannot access the above URL, please use the URL below.

On the safety report screen:
· Question 1 (required)
· Question 2 (required)
· Comment (optional)
　Select or input the above and click on the "安否状況を報告する [report safety situation]" button to complete the report.

Answer the questionnaire

Please access the questionnaire answer screen from the URL in the email which has been sent to you and answer the questions.

Edit basic information

To change the name, organization information, or login ID, please contact the administrator.

安否確認システム ANPIC